# Logon Page Instructions

## Welcome to the LDE eGrant Management System!

The eGMS is a full life-cycle grant management system, developed as a result of a collaborative effort between the Louisiana Department of Education and MTW Solutions, LLC.  eGMS  provides functionality to electronically manage grants from the initial application design and application completion/data collection phases, through the review, approval and payment processes.  The system provides a consistent grant application process across all NCLB and IDEA entitlement, discretionary and competitive grants. In addition to the core eGMS functionality for managing the grant life cycle, eGMS has functionality that includes robust workflow capabilities, management of competitive grant processes, allocation calculation and management and a comprehensive payments management component that interfaces with the state disbursement system. The system also includes Public Access that allows individuals the ability to view applications that have been approved by LDE.

## Logon Instructions

Enter a User ID and password in the entry fields.
Press the **Logon** button.

## Public Access

To open the Public Access pages, press the **Public Access** button.

**Note:** Only applications that have completed the application cycle and have been approved will be available for Public Access.

**Frequently Asked Questions**

**What if my User ID and password don't work?**

*Access P-Synch by selecting the Click here if you forgot or want to change your password.  P-Synch is used to management User IDs and passwords for all LDE applications.*


**How long is my password valid?**

*After 30 days, it is necessary to access P-Synch to change your password.*


**I press the Public Access button, but nothing happens. What is wrong?**

*Grant applications are only accessible after the application has completed the entire application approval process and either have been rejected or accepted.*